

## RECORD OF PROCEEDING

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF

### THE TOWN OF BOW MAR

HELD MONDAY, JULY 15, 2024

A regular meeting of the Board of Trustees of the Town of Bow Mar, Colorado was held on Monday, July 15, 2024, at 7:00 p.m., at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Colorado.

Present:

Mayor: Bryan Sperry

Mayor Pro Tem: Leslie Hinton

Trustees: David Peterson  
Jane Carlson  
Jim Chrisman  
Chris Mease  
Liz Osborne-Manning

Also in attendance was:

Wilson Scarbeary, Esq.; Wilson Williams Fellman Dittman, Town Attorney  
Sue Blair, Town Clerk; CRS of Colorado  
Bret Cottrell, Police Chief

### AGENDA

Upon motion duly made, seconded, and unanimously carried, the agenda was approved as presented.

### PUBLIC COMMENT

There was no public comment

### CONSENT AGENDA

Upon motion duly made, seconded, and unanimously carried, the minutes were approved as presented. In addition, the payables and Treasurer's Report were approved.

### COMMISSIONERS REPORT:

Public Safety: Chief Cotrell reported to the Board that the Bike Rodeo was a huge hit and thanked all those who were involved. The Chief reported that underaged and unlicensed kids are driving golf carts. The Chief sent out a reminder to the community.

Finance: Town Clerk Blair reviewed the newly formatted financial statements with the Board.

Building: Trustee Carlson reviewed the monthly report with the Board. During the month of June, the Town collected \$22,831.50 in permit fees, \$1,100.00 in license fees and \$9,600.44 in transportation utility fees, for a total collected of \$33,531.94. The payment to the building inspector was \$5,890.00

Parks and Recreation: Trustee Hinton reported that the street signs at Frontier, Bow Mar Drive, Larkspur, Prospect, Aspen, Juniper and Homestead are being painted. The fence at Sheridan is being repaired. Also, Pet Scoop is starting to come out twice a week to pick up waste. Xcel is moving forward with phase 1 of the pocket park. Several Board members stated that the flowers look great.

Public Works: Trustee Peterson reported that the work on Sombrero is underway and should take about two weeks to complete. He reviewed the draft schedule on the roadwork. The work is scheduled to start next week. Trustee Peterson will contact CRS to send out an updated e-blast to the residents of the work. The project will start

Intergovernmental: Trustee Manning reported that she is still waiting on CLA to address pending issues. She spoke about a well in the pocket park and is looking into potential Town water rights. Trustee Peterson noted that CenturyLink would like to install fiber optics for the entire Town but has not heard anything else from them and is going to give Trustee Manning their contract and would like her to investigate another provider because he thinks that would be beneficial for the Town.

Clerk's Comment: Clerk Blair confirmed a quorum for the August 19<sup>th</sup> meeting and spoke about website email access for the Board. Clerk Blair also reported that making documents ADA compliant is very time consuming. She will come back to the Board with a recommendation on what documents have to be on the website.

Attorneys Report: Mr. Scarbeary spoke to the Board about the new ADA compliance guidelines and what it looks like for the Town.

Enter into Executive Session pursuant to C.R.S. § 24-6-402(4)(b) to consult with and receive advice from legal counsel regarding claims related to building permits issued for construction at 5405 Sombrero Steet: Upon motion duly made, seconded, and unanimously carried, the Board moved into Executive Session at 8:05 p.m. Upon motion duly made, seconded, and unanimously carried, the Board reconvened into general session at 8:43 p.m.

**Mayor's Report:** Mayor Sperry stated that he attended the quarterly Metro Mayors meeting and the Jeffco Mayors and Commissioners meetings. The meetings provide an opportunity for all of the mayors in Denver to collaborate on ideas and share what is working and not working in their communities. The meetings are a great resource and have also provided an opportunity to solidify relationships with our neighboring communities including the cities of Littleton, Sheridan, Englewood, Lakewood and Denver. Mayor Sperry reported that the current relationships with our neighboring communities are both very positive and strong. He told the Board that Trustee Peterson has spent a lot of time on the Sombrero water line and paving project and thanked him for all of his hard work. The town, in coordination with the Bow Mar Water & Sanitation District is currently working on a shared water line replacement and pavement project on Sombrero. By combining the water line replacement and paving into essentially one project, cost savings have been achieved for both entities and while currently a disruption to the residents on Sombrero, one disruption is certainly better than two had the projects not been combined. He reported that the work being performed will go a long way towards preventing further water main breaks on Sombrero and provide a rehabilitated roadway with new pavement. Mayor Sperry stated that public works projects such as the Sombrero project take a long time to plan and coordinate. Work on this particular project was started several years ago and has involved multiple contractors, entities, and the coordination of a lot of manpower. He thanked the residents in this affected area of town for their patience while the work is being performed and our town is improved.

**Old Business:** Trustee Peterson reviewed the spreadsheet that was included in the meeting packet about the road and street project.


**New Business:** This item was tabled.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 8:58 p.m.

  
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*Bryan Sperry, Mayor*

  
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*Sue Blair, Town Clerk*